



2026 FIELD MAINTENANCE PROTOCOLS

CONTACT INFORMATION

Luke Cutkomp – Field Maintenance Coordinator (City Field)
773-241-1528 / lyonstwpresident@gmail.com

Dan Schultz – Timber Trails Field Maintenance
815-545-4606 / schultzee02@yahoo.com

Conner Stout – Ridgewood Field Maintenance
??? / conner.stout5@gmail.com

??? – Countryside Parks Fields (NE and SW)
??? / ???

Rich Richter – T-Ball Field Maintenance
708-420-8773 / rich.richter@outlook.com

GENERAL FIELD and SAFETY NOTES

- LTLL takes care of fields at Highlands, Countryside Park, Ridgewood Park, City Park, and Timber Trails. We utilize fields at Walker Park (Pleasant Dale), Hodgkins, and White Buffalo (Pleasant Dale). There are no pre/post-game duties at Pleasant Dale Fields. At Hodgkins, duties are getting out/putting away bases and portable mound, chalking, turning lights off, and locking bins.
- Ensure players do not sit on the storage bins during games.
- Place the storage bin keys back in the lock boxes after games and practices.
- Lock bins after use. Please do not give the lock box code out to others.
- When dragging fields, ensure the material stays in the infield and not in the grass.
- If there is water standing on the infield, please do not sweep the water into the grass. This takes the material with it. When it dries, it creates a damn that prohibits the water from draining properly.

T-BALL FIELD NOTES

- Three Fields (Highlands NW, Highlands SE, and White Buffalo)
- LTLL fields have storage bins with lock boxes.
- HOME TEAM should get out the bases and AWAY TEAM should put the bases away, put the orange plugs in base anchors, and lock the storage bin.
- All Highlands Fields have new (2026) Rogers detachable bases. Each base has a flat ground base anchor, along with the actual base that is set on top of the anchor

(White/Orange safety base + 2nd and 3rd bases). Both the anchor and base must be put away in the storage bins after all games and practices.

- Countryside Northeast has magnetic bases. The magnetic anchors stay in the ground sleeves. All four bases can be put away in the storage bin.
- We do not chalk the T-Ball fields. Fields will be scarified and dragged with field grooming machine each week.

C-BALL/B-BALL FIELD NOTES

- Four Fields (Ridgewood, Countryside NE and SW, White Buffalo)
- White Buffalo is maintained by Pleasant Dale Park District. There are no pre/post-game duties at this field.
- LTLL fields have storage bins with lock boxes.
- HOME TEAM is responsible for...
 - a. Chalking the batters box and base lines
 - b. Setting up bases
 - c. Dragging the infield (If necessary to ensure safe surface)
 - d. Remove tarps and place along the fence
- AWAY TEAM is responsible for...
 - e. Putting the bases away, place orange plugs in steel sleeves, and lock storage bin
 - f. Dragging the field (Creates level surface for next game, rain, etc)
 - g. Place tarps back over home plate and mound
- Drag fields after every practice and game. Keep the infield material off the grass.
- Ridgewood and Countryside SW have new (2026) Rogers detachable bases. Each base has a flat ground base anchor, along with the actual base that is set on top of the anchor (White/Orange safety base + 2nd and 3rd bases). Both the anchor and base must be put away in the storage bins after all games and practices.
- Chalk and Duraplay will be loaded in the storage bins as necessary. Storage bins have everything we need to play and maintain fields (Field rake/Drag/line string/chalker/etc.)
- Fields will be scarified and dragged with field grooming machine each week. Foul lines will also be painted once a week.

MINORS FIELD NOTES

- Three Fields (Timber Trails and Hodgkins)
- Hodgkins is utilized on Monday evenings for Minors and Majors (5:30/7:30). Field is maintained by the Village of Hodgkins, but there are pre/post game duties at that field. Since Minors play at 5:30, the portable mound must be set, bases installed, and field chalked at Hodgkins. White Buffalo is maintained by Pleasant Dale Park District. There are no pre/post-game duties at that field.
- Countryside SW field can be used to reschedule rain outs if available. C-Ball has priority.
- Storage at Timber Trails is in the building north of the field.

- Timber Trails have new (2026) Rogers detachable bases. Each base has a flat ground base anchor, along with the actual base that is set on top of the anchor (White/Orange safety base + 2nd and 3rd bases). Both the anchor and base must be put away in the storage bins after all games and practices.
- ALL FIELD MAINTENANCE/GAME PLAY NOTES from C-Ball apply.

MAJORS FIELD NOTES

- 3 Fields (City Field / Hodgkins / Walker Park)
- Hodgkins is utilized on Monday evenings for Minors and Majors (5:30/7:30). Field is maintained by the Village of Hodgkins, but there are pre/post game duties at that field. Since Minors play at 7:30, the portable mound must be away by fence, bases put away in bin, field re-chalked (If necessary), and lights turned off. White Buffalo is maintained by Pleasant Dale PD. There are no pre/post-game duties at WB.
- City Field has magnetic bases. The magnetic anchors go in the ground sleeves and the bases are set on top. All ground anchors and bases must be put away in the storage bin after games.
- ALL FIELD MAINTENANCE/GAME PLAY NOTES from C-Ball, B-Ball, and Minors apply
- Storage bins at City Park are behind home plate fence.
- Maintenance is completed by coaches from LTLL and local travel organizations.

CHALKING THE BATTERS BOX AND FOUL LINES

- Each field has a batters box template. See picture below for proper placement to trace box for chalking (PICTURE 1). Little League batters box is 3 ft x 6 ft. The handle is used to create the 4 inch space between home plate and the batters box. Use the tape on the handle to line up the box splitting home plate in half. See PICTURE 2 below. Once placed, using the wood spike, trace the box to then chalk.

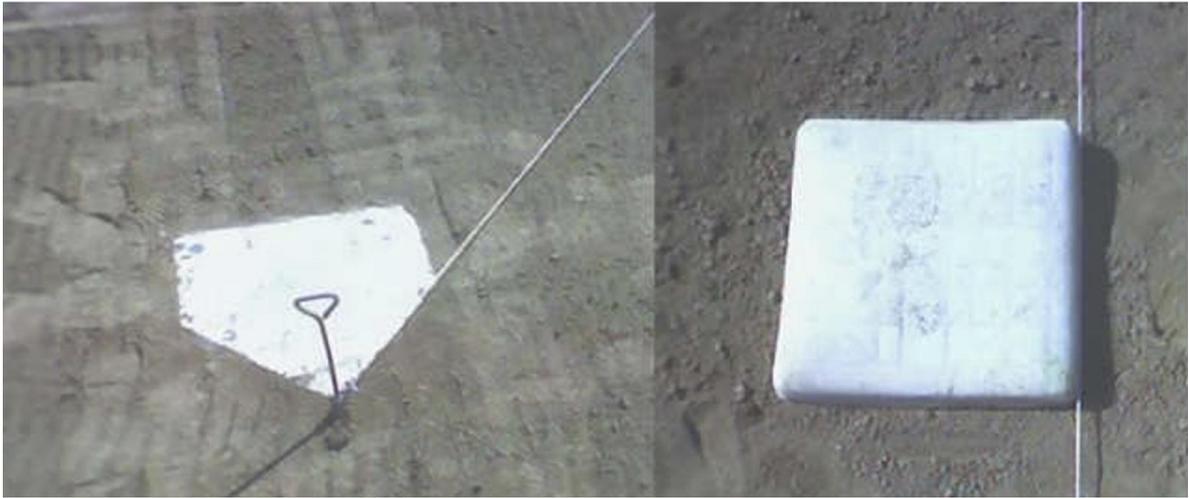


PICTURE 1



PICTURE 2

- Run the string behind home plate on the angle to the edge of the first/third base to create an edge. Run the chalker along the INSIDE of the string to get proper foul lines. See PICTURE 3 below.



PICTURE 3